**Short Application for Sick Leave**

The Principal,  
ABC School.

**Subject: Application for Sick Leave**

Sir,

With high esteem and respect it is stated that I am Ali Khan student of Grade 5 Lily and I am not able to come to school as I am not feeling well. Its continuous dizziness and vomiting since yesterday night. I need to visit the hospital at sharp 10:00 am for my checkup. Kindly, grant me leave for today. I shall be thankful to you.

Yours Obediently,

Ali Khan.  
Roll number: 098.